

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)
Finance, Administration, Legal, and Public Information Committee Meeting
Wednesday, August 19, 2015

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA – W met on Wednesday, August 19, 2015, with the following members present: Mr. Camnetar, chairman, Mr. Dauphin, and Ms. Maclay. Also in attendance were: Mr. Bosch, Ms. Ford, Mr. Monzon, Mr. Noel, Ms. Noll, Mr. Strong, Mr. Pickering, legal counsel, and Ms. Olver, public information. Mr. Avant, legal counsel, participated by phone.

Mr. Camnetar called the meeting to order in the commissioners' meeting room at the SLFPA – W Office, 7001 River Road, Marrero, Louisiana at approximately 5:40 PM.

There were no public comments.

The Committee reviewed and unanimously approved the minutes, from the previous meeting, dated July 15, 2015.

Mr. Pickering provided an update on the special ad valorem tax issues and the November 21 election.

Mr. Strong provided an update on the record retention and retrieval system. The Committee will be updated again at next month's meeting.

Ms. Ford provide an overview of the different options regarding the organizational charts. The Committee unanimously approved recommending Option 2 for Board approval.

Ms. Ford and Mr. Bosch provided information regarding reporting for the Affordable Care Act. The Committee will be updated once options have been researched.

Ms. Ford and Ms. Noll provided the section of the SLFPA-W bylaws that references a policy and procedure manual (PPM). The Committee discussed and directed which policies should be included in a SLFPA-W PPM, separate from the Employee Handbook.

Ms. Maclay stated that the TOM Committee is exploring options while working on improvements to the safety program. Mr. Noel and Mr. Monzon gave an overview of proposed updates to the current safety policy. After discussion, the Committee requested staff work with Mr. Avant to update and recommended the revised policy be noticed to the Board.

The Committee briefly discussed the limits outlined in the emergency fund policy and determined that the current limits are sufficient.

The Committee unanimously recommended the investment policy, internal controls policy, and cell phone policy for adoption by the Board.

Mr. Bosch presented the check register for SLFPA – W and its member districts. The Committee unanimously agreed to recommend this report for approval by the Board.

Mr. Bosch gave a verbal update regarding the audit. The Committee agreed to recommend to the Board that the President and Treasurer be authorized to approve the audit.

Mr. Bosch presented the Jefferson Parish Assessor and Sheriff fees to the Committee.

Mr. Noel presented the marketing list and current proposal for Hull/P&I insurance. The Committee directed staff to purchase this policy.

Mr. Bosch presented the draft RFP for a fiscal agent. The Committee directed Staff to advertise and proceed with process.

The Committee reviewed the draft strategic plan and recommended staff to meet with Col. Fogle for clarification. The Committee will be updated at its next meeting.

The Committee discussed the transfer of all equipment to SLFPA-W. Mr. Avant provided legal guidance that this cannot legally occur.

The Committee reviewed the Commissioner's travel expense reports and approved them for payment.

Mr. Monzon provided a report on fines for barge offenders.

The Committee unanimously recommended authorization of the attendance for Commissioners and key staff at the ALBL 75th Annual Meeting, December 2 – 3, 2015, for Board approval.

Mr. Monzon presented an update on armoring status and issues.

The Committee reviewed the right of entry spreadsheet and will be updated again at next month's meeting.

Mr. Monzon provided a report of his activities for the month of August and informed the Committee on pending issues.

The Committee retired to an executive session at approximately 8:30 pm to discuss the following lawsuits: Wharves & Docks Company, LLC vs. WJLD, Industrial Pipe, Inc. vs. WJLD, Mark L. Magee vs. WJLD, Marrero Land & Improvement Assoc. vs. WJLD, Marrero Land & Improvement vs. WJLD, Churchill Farms, Inc. vs. WJLD, and Terence Broome vs. WJLD et al. The executive session convened at approximately 9:14 pm. The Committee unanimously agreed to recommend to the Board settlement of the Marrero Land cases.

Mr. Camnetar announced that the next regularly scheduled Committee meeting will be held Wednesday, September 9, 2015 at 6:00 PM. It will be held in the Commissioners' meeting room at the SLFPA – W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting was adjourned at approximately 9:15 PM.